

# Bylaws of EWA Athletic Boosters

## Preamble

Athletic Boosters for East Wake Academy is authorized by the Board of Directors of East Wake Academy First Charter under the guidelines hereinafter set forth. This action by the Board of Directors was taken in the belief that such an organization will be a positive and supporting element in the ongoing efforts to advance athletics at East Wake Academy (hereinafter referred to as *EWA*) and its mission.

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## Article I: Name

The name of this organization shall be *East Wake Academy Boosters*. (hereinafter referred to as *Boosters*).

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## Article II: Purpose

The purpose of Boosters is to raise as much money as possible for athletics. Funds raised will be used toward athletics purchases and awarding senior athlete scholarships. Boosters is organized exclusively as a nonprofit organization within the meaning of Section 501(c)(3) of the Internal Revenue Code or corresponding section of any future Federal tax code (hereinafter referred to as *Internal Revenue Code*).

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## Article III: Basic Policies

### Section 1: Objectives

- (a) Boosters will support EWA coaches and athletic director by providing needed resources.
- (b) Booster volunteers will take an active role in providing an opportunity for our children to achieve their full potential.
- (c) Boosters will strive to involve all parents in the athletic support of their children.

## **Section 2: Governing Body**

Boosters shall be governed by the Executive Board (President, Vice President-High School, Vice President-Middle School, Treasurer, and Secretary), Chairperson(s) of Boosters committees, and the Athletic Director-

## **Section 3: Non-Profit Status**

(a) No part of the net earnings of the organization shall inure to the benefit of, or be distributed to, its members, directors, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payment and distributions in furtherance of the purpose set forth in Article III hereof.

(b) Notwithstanding any other provisions of these articles, the organization shall not carry on any activities not permitted to be carried on (i) by an organization exempt from Federal income tax under Section 501(c)(3) of the Internal Revenue Code, or (ii) by an organization contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code.

(c) The School or the support organization (Boosters) can terminate with a 30-day notice for any reason. In the event that the Boosters's affiliation with the School is terminated for any reason, all remaining funds that have been promised to or raised on behalf of any division (elementary, middle, high school) or grade of the School or program of the School shall be distributed to the School within ten (10) business days of such termination. Any remaining funds shall be transferred into a third-party administered trust to provide \$4500 annually split evenly to award three scholarships to graduating East Wake Academy seniors until all funds are depleted. The scholarships shall be awarded in accordance with the Boosters's last adopted criteria provided such criteria complies with Title VI, Title IX, and all other laws/regulations applicable to the School and may be coordinated with the School for logistics purposes only. (Extracted from the Booster Club/School Memorandum of Understanding signed 7/24/2025)

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## **Article IV: Membership and Dues**

### **Section 1: Members**

(a) Membership shall be offered to any member of the EWA community, including but not limited to any parent, legal guardian, or grandparent of a child/children currently enrolled in EWA, as well as current members of the EWA administrative staff, current faculty members of EWA, etc.

(b) Only paid members of Boosters shall be eligible to vote in business meetings and serve in any of its elected or appointed positions.

## **Section 2: Membership Dues**

Membership dues will be due by the last day of the first quarter of the current academic year. Membership rates will be determined annually. Membership dues can be credited toward the purchase of a season athletic pass. All elected officer positions will receive a home season pass to every sport.

## **Section 3: Executive Board**

(a) Each officer or board member shall be a member of Boosters. All officers shall perform their duties outlined in these bylaws and those assigned from time to time.

(b) Members of the Executive Board shall serve a two-year term, beginning on July 1 following the election, and may serve additional terms if re-elected. If an officer chooses to serve only one year of the two-year term, the second year is open to elections. (Starting July 1, 2027, the President should have at least one year of executive board service [Vice President-High School, Vice President-Middle School, Treasurer, or Secretary] prior to being elected to serve as President. If that criteria cannot be met, he/she must have at least one year of membership in the Booster club.) Elections will take place at the 4th quarter Booster meeting.

(c) Executive Board Members maintain good standing by regular attendance at Board meetings. Such attendance is considered essential, and the Board may exercise its option to replace members in the case of repeated non-attendance.

(d) The President shall fill mid-year vacancies as needed. Persons so appointed shall serve until the expiration of the original term in office or until they are elected.

(e) The Executive Board shall transact the business of the organization, approve plans of standing committees, and prepare and submit to the membership for approval a budget for the upcoming fiscal year.

(f) The officers shall consist of a President, Vice President-High School, Vice President-Middle School, Treasurer, and Secretary.

(g) Any member of the Boosters general membership shall be eligible to become an officer. The same person may hold no two offices at the same time. Only those persons who have signified their consent to serve if elected shall be nominated.

(h) Duties of Officers:

- **President** – Presides at all meetings of the organization and its Executive Board, reports on the work of Boosters, serves as ex-officio member of all committees, appoints all committee chairpersons, and may create committees with officer approval.
- **Vice President(s)** – Assists the President and presides in their absence. Serves as liaison to respected house (middle or high school) coaches or the Athletic Director and

reports needs to the Board.

- **Treasurer** – Custodian of funds and financial records. Treasurer and President must jointly approve all check requests. Responsible for financial oversight, annual audits, and tax filings.
- **Secretary** – Keeps minutes of meetings, posts minutes to the website, assists with email communication, manages general correspondence, and maintains non-financial records.

*Note:* Upon expiration of term or resignation, each Officer shall turn over all records, books, and funds pertaining to the office without delay. Records of Boosters shall be kept for seven years.

## **Section 4: Nature of the Executive Board**

- (a) Approves all committee plans involving expenditure of monies, sets meeting schedules, and supervises Boosters between business meetings.
- (b) Meets quarterly during the academic year; the President may call special meetings.
- (c) A quorum of 60% of Executive Board members is required. Decisions are made by majority vote.

## **Section 5: Committees**

The President and Vice Presidents shall be ex-officio members of all committees. Committees will be announced at the beginning of each academic year.

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## **Article V: Fiscal Year**

The fiscal year of Boosters shall begin on July 1 and end the following year on June 30.

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## **Article VI: General Provisions**

### **Section 1: Amendments**

These Bylaws may be amended by the Executive Board at a meeting by 60% vote of the Executive Board members present and voting, provided proper notice of the proposed amendment is given at least two weeks prior to the meeting.

### **Section 2: Parliamentary Authority**

*Robert's Rules of Order, Newly Revised*, shall be the parliamentary authority for Boosters and its Executive Board meetings, except where the Bylaws provide otherwise.

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## **Article VII: General Purchasing Procedures**

All single purchases above \$3500 must be reviewed and approved by the Athletic Director.

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**Date Adopted: September 2025**